

JOB DESCRIPTION – SERVER

Reporting Relationships:

Position Reports To: General Manager & Managers

Subordinate Staff: None

Basic Duties:

Serve guests in friendly, efficient manner with complete knowledge of food and beverage menus. Offer superior customer service and maintain section in clean and orderly manner throughout shift. Work as part of a team to provide positive and memorable dining experience to every customer.

Essential Functions:

- Warmly greet and acknowledge all guests upon arrival
- Effectively explain and merchandise food and beverage menus in an informative, friendly and enthusiastic manner
- Accurately and efficiently take guest orders
- Promptly deliver food and beverages to guests and remove dirty dishes, stems in efficient manner to keep dining area free of clutter
- Manage pace and flow of service in friendly, efficient manner
- Clean, stock and maintain work area/section throughout shift according to company standards
- Follow all safety and sanitation policies
- Perform all opening and closing duties as required
- Perform additional responsibilities, although not detailed, as requested by managers

Qualifications:

Knowledge:

1. High school diploma and prior experience in a restaurant preferred
2. Understand and follow all federal, state, and local liquor laws
3. Basic math skills

Skills/Aptitudes:

1. Exhibit pleasant, polite demeanor and neat, clean appearance
2. Good communications skills required
3. Ability to take direction
4. Ability to work well with others in team environment
5. Ability to work calmly and effectively under pressure
6. Must have good problem-solving abilities, be self-motivated, and organized
7. Commitment to quality service, good food and beverage knowledge
8. This position will spend 100% of the time standing

9. Must be able to transport/lift up minimum of 35 lbs
10. Must be able to climb ladder
11. Excellent attendance is required, with schedule flexibility a plus